



## **Guidelines for Preparing Chapter Yearbooks**

Per the *DAR Handbook and National Bylaws*, “The Chapter yearbook is a directory and a schedule for the year for members and should be an attractive, simple booklet prepared at a minimum expense.”

### **I Cover**

NSDAR Insignia (Nothing above it or to the left of it)  
NSDAR Motto “God, Home and Country”  
Chapter Name  
Chapter Number  
NSDAR  
Town or City  
Year(s) Covered

### **II Contents**

President General (Name, Address, Phone, Email)  
State Regent (Name, Address, Phone, Email)  
Other State Officers (Optional)  
Your District Director (Name, Address, Phone, and Email)  
Chapter Members serving the NSDAR  
Chapter Members serving the MDAR  
Chapter Officers  
Chapter Chairmen of National and Chapter Committees  
National and State Themes  
Pledge of Allegiance to the Flag of the United States of America  
American’s Creed  
Chapter Program Calendar including MDAR events  
Chapter Membership (Name, Address, Phone, Email, National Number, Ancestor, State)

### **III Optional**

DAR Ritual  
In Memoriam  
Chapter Bylaws  
Calendar  
Past Chapter Regents  
Chapter History

Please distribute a copy of your yearbook to the MDAR State Officers (12) at the September Fall State Meeting.